



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
WD4 9BS
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Minutes of the meeting of the Chipperfield Parish Council held on 13th January 2026 at 7.45
at The Blackwells, The Common Chipperfield WD4 9BS.
The meeting commenced at 8.05pm

Councillors Present: P Foxall (Chair), G Bryant, E Flynn, K Cassidy, W Bathurst, and M Paton.

In attendance: Mrs U Kilich (Proper Officer).

71/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

Resolved, proposed by Cllr Bathurst, seconded by Cllr Flynn to accept apologies for absence from

Cllr Hinton. Unanimously agreed. Apologies for absence also received from Cllr R Roberts and Cllr G Adeleke.

72/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

73/25 PUBLIC PARTICIPATION 15 minutes time allowed.

There were no members of the public present.

74/25 MINUTES

- a. To approve the minutes of the meeting of 9th December 2025
Resolved, proposed by Cllr Bathurst, seconded by Cllr Paton to approve the Minutes of 9th December 2025 as a true and accurate representation of the meeting.
Unanimously agreed.
- b. To discuss any matters arising from previous meetings
Nothing to discuss

75/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors. No report received.

76/25 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED

For any items you cannot “click” please email the Clerk for information.

- a. A request for salt bin, referred to Herts County Council
- b. Tower Hill Road Safety (email shared with County Councillor R Roberts)
- c. To discuss and make a decision on the foliage obstructing traffic sightlines by the Kia Garage– Cllr Bryant will instruct the relevant contractor to remove all the foliage by the garage.
- d. Chip News to appointment two members, one appointment has been made.

77/25 CLERKS REPORT (verbal)

- a. To update and discuss the current action report – Leander has experienced difficulties in sourcing the appropriate material for the fingerpost. Councillor Bryant is in communication with Leander to resolve the issue.
- b. Latest news from Dacorum Borough Council shared with Councillors.

78/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Foxall proposes to approve the YTD Summary for December 2025
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the YTD Summary for December 2025. Unanimously agreed.
- b. Cllr Foxall proposes to approve the Receipts and Payment Summary for December 2025
Resolved, proposed by Cllr Cassidy seconded by Cllr Flynn to approve Receipts and Payment Summary for December 2025. Unanimously agreed.
- c. Cllr Foxall proposes to approve the Bank Reconciliation as of December 2025
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the Bank Reconciliation as of December 2025. Unanimously agreed.
- d. Cllr Foxall proposes to discuss and approve the Precept for 2026/27 £70,650 which is a 4.59% increase from 2025/26
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the Precept for 2026/27 for £70,650 which is 4.59% increase from 2025/26. Unanimously agreed.
- e. Cllr. Foxall proposes to approve the insurance quote received for the council vehicle at £418.37
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the quote for the council vehicle. Unanimously agreed.
- f. Cllr Foxall proposes to approve General Reserves Policy which is in line with the Practitioners Guide.
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve the General Reserves Policy. Unanimously agreed.

79/25 REPORT FROM WORKING GROUPS AND COMMITTEES

1. OPEN SPACES

SANG update – The Council expressed its disappointment regarding items being thrown into the pond, particularly after considerable time and financial resources had been invested in maintaining its cleanliness. The most recent Friends of the Common (FoC) meeting was well attended, and the next meeting is scheduled for 15 January 2026. Concerns were raised about the excessive number of signposts on the Common, with some signs having been relocated. The easy access route has now been signed as a bridleway, and it was noted that additional signage should be installed along the centre of the path. Resurfacing of the path will be undertaken in due course. In addition, a new path is being created adjacent to the churchyard.

2. **YOUTH AND EDUCATION** – Nothing to report.
3. **POLICE REPORT** – Nothing to report
4. **HIGHWAYS** – A meeting has been requested with the County Councillor
5. **PLANNING** – Nothing to report
6. **ALLOTMENT** – Update from the meeting on held on 7th January 2026.
The meeting was productive. Allotment Holders have requested a meeting with the Tennis Club which will be scheduled once the revised plans have been drawn. Allotment Holders have scheduled a meeting for 26 January 2026.

80/25 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

81/25 Future Agenda Items

82/25 DATE OF NEXT MEETING

The next meeting will be held on the 17th of February 2026 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.

The meeting concluded at 20.36